



Board Meeting Minutes  
June 10, 2020

The Friendship Community Group held a regularly scheduled 2020 board meeting on June 10, 2020 through the online video meeting service Zoom.

**I) Call to Order**

- a) Sara DeLucia called the meeting to order at 7:04 p.m. with the following members in attendance: Sara DeLucia (FCG President), Jayne Bower (FCG Vice President), Larry Laude (Treasurer), Tom Youngs (Secretary), Diana Ames, Rod Cunningham, Tom Hritz, Carla Lukehart, Danielle Novick, Evan Stein and Evan Tobin. Regrets from Kristin Hughes and Vince Manetti.
- b) A quorum was noted to be present.

**II) Consent Agenda Items for Approval and Information**

- a) Resolutions Included on the Consent Agenda
  - i) May 2020 BOD Meeting Minutes
  - ii) Bloomfield Development Corporation (BDC) letter to DOMI regarding Penn Avenue Construction
  - iii) Children's Home Noise Issue (HBB)
  - iv) Penn Avenue Reconstruction Phase II Liaison (HBB)
- b) CCB report
- c) HBB report
- d) Treasurer's reports

Danielle Novick (Rod Cunningham) moved to approve the consent agenda items for approval and information. The motion passed.

**III) Items for Discussion and as Appropriate Approval**

- a) Procurement Policy – after some discussion, a policy was submitted for approval and the directors only suggested one edit that the middle threshold should include \$500.01 to \$4000.00.

Larry Laude (Evan Stein) moved to adopt the Procurement Policy. The motion passed.

- b) Audit Committee – the 2019 Audit Committee report was submitted for approval.

Tom Youngs on behalf of the Audit Committee moved to accept the 2019 Audit Committee report. The motion passed, with Larry Laude abstaining.

- c) Love Your Block Grant update and budget vote – Neighborhood and Environment Committee requests \$1500 to use for purchase of items. NE members noted that the project is more appropriately called the Fredericka Street Pollinator Project.

Danielle Novick on behalf of the Neighborhood and Environment Committee moved for approval to spend \$1500 on items related to the Fredericka Street Pollinator Project based upon the City's already received approval of FCG's grant request and the delay of the granting of the funds due to COVID-19. The motion passed.

- d) Kelly Stayhorn Theatre rental request and vote – Danielle described the possible use of Baum Grove for an afternoon event. NE does not have any concerns. There are not any expectations on the Kelly Stayhorn Theater's part that the park will be of a certain level of cleanliness. Directors suggested that if Baum Grove is in fact rented to the Kelly Stayhorn Theater that neighbors near Baum Grove be notified. No vote was taken.
- e) Commemorative gift for Martha: proposal and vote – Danielle described a possible gift for past FCG President Martha Terry. There was general consensus but a vote regarding a budget was tabled unto the July meeting.
- f) Finance Committee – Larry discussed the current financial situation of FCG based upon the cancellation of various events due to COVID-19. There was discussion regarding transferring funds to "reserve funds" to earn more interest. However the Directors decided not to make any changes at the moment and "proceed with caution" for the remainder of the year.
- g) Evening of Music on Friendship Porches – Sara and Carla described an upcoming event with musicians on porches in the neighborhood on June 14<sup>th</sup>.
- h) Summer picnic – Communications and Community Building Committee recommended cancelling due to COVID-19. The consensus of the Directors is to cancel.
- i) Q3 community meeting – CCB, Jayne and Sara to review arranging. Tom Y. to review for two possible topics. Would be held on the third Thursday of July, August or September.
- j) RCO Implementation meeting update – Sara attended the May 26, 2020 meeting for neighborhood registered community organizations to work together and with the City. There was good discussion regarding best practices and how to hold City Council members accountable.
- k) Used clothing drive – This type of event may fit with FCG's goals. Former Director Ellen DiBiase will discuss with Mission Partners.

#### **IV) Updates Needed**

- a) Friendship Vote 2020 Initiative, Kristin – no update.
- b) Liaison with PPS Montessori & PTA (Sara, Carla, Diana) – Carla stated that Montessori facilities director is open for discussion.
- c) Ability to start monthly litter pickup – Neighborhood resident Barbara Adams will take the lead on “training” for the City’s Garbage Olympics.

#### **Adjournment and Future Meetings**

Danielle (Evan S.) moved to adjourn the meeting. Sara adjourned the meeting at 8:20 pm.

All meetings are open to the public. Note – all meetings are subject to cancellation, date changes or to be held through teleconference or a form of online video.

- FCG board meetings on the second Wednesday of each month at 7:00 pm at Pittsburgh Glass Center unless otherwise noted.
- Housing and Business Borders Committee on the first Tuesday of each month at Pittsburgh Glass Center at 6:30 pm (next meeting July 7, 2020) unless otherwise noted.
- Communications and Community Building Committee on the first Tuesday of each month at 6:00 pm, at Friendship Perk & Brew (next meeting July 7, 2020) unless otherwise noted.
- Neighborhood and Environment Committee on the third Wednesday of each month at 7:00 pm at a member’s home (next meeting TBD) unless otherwise noted.

Thomas E. Youngs, Jr., Secretary  
Friendship Community Group

These minutes were approved at the July 8, 2020 Board of Directors meeting.